

Notice of a Meeting of Anwick Parish Council

Dear Sir/Madam.

I hereby give you notice that the meeting of Anwick Parish Council will be at Anwick Community Centre on **Tuesday 24th August 2021 at 6.30pm**. Members of the public and press are welcome to attend.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Public speaking at meetings

The Council is keen to encourage public involvement in its meetings. To help this, 15 minutes is set aside at the beginning of each ordinary meeting of the Council. During formal council business members of the public are not entitled to speak.

If you wish to ask a question at an ordinary meeting, you should send it in writing or by email to the Parish Clerk as least two working days before the meeting.

We would then advise that you attend in person and will be allowed five minutes to ask the question.

Wherever possible you will be given the answer at the meeting, but if this cannot be done, for example if necessary research has not been possible in the time, you will receive a written answer within 28 days. Questions must relate to matters that the Council has power over, or are in its duties, or that affect the Parish – on any matter of local concern or local business, even if it is not on the agenda.

Signed:

Dated: 19th August

J Flanagan

Clerk to the Parish Council

Please note due to COVID the following secure measures will be put in place:-

- Hand sanitising when entering the building
- Sitting at least two metres apart
- Members of the public must also sit at least two metres apart and well away from the Councillors
- Wearing of masks is mandatory, but cannot be enforced
- All chairs and tables will be fully sanitised before and after the meeting
- Windows and doors will remain open to assist with ventilation for the duration of the meeting
- No refreshments will be available

In attendance

1. **Apologies for absence and reasons given**
2. **To receive any declarations of interest and to consider for dispensation in relation to DPis.**
Disclosure of Pecuniary and Non Pecuniary Interests to be in accordance with Localism Declaration to consider any applications for dispensations are relation to DPis. The need for declaration to be based upon agenda items or at any suitable time during the meeting when it becomes apparent to a member.
3. **Notes of the Anwick Parish Council meeting held on 6th July 2021 – already emailed to the Councillors**
4. **Magna House – update**
5. **Anwick Community Centre**
6. **Finance –**
 - **Balance as at end July 2021**
 - **Revision for grass cutting churchyard**
7. **Any Other Business**
8. **Date, time and venue of next meeting – To be arranged**